

City Council Meeting Minutes

THURSDAY, JUNE 17, 2010

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Young called the regular meeting to order at 6:00 p.m. Mayor Young delivered the invocation and led the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Josh Fromm
Councilor Gary Hudson
Councilor Sally Ann Marson
Councilor Bob Schmor

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Micah Rogers, Public Works Superintendent
Mike McGlothlin, Chief of Police
Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

2.1 Public Hearing: To discuss the budget for fiscal year beginning July 1, 2010, as approved by the Columbia City Budget Committee.

Mayor Young thanked the Budget Committee, Council and staff for their efforts during the budget process. Councilor Marson noted that Casey Wheeler, Budget Committee Chair, is present in the audience.

Councilors Schmor and Marson inquired about any impacts the State's spending cuts might have on the City's budget. Leahnette said she's not aware of any direct impacts at this time.

Public Hearing opened.

No comments were heard from the public.

Public Hearing closed.

2.2 Public Hearing: To discuss the use of revenue sharing funds in relation to the entire budget for fiscal year beginning July 1, 2010.

Leahnette said the City expects to receive \$13,157 in revenue sharing funds during the 2010-11 fiscal year, and the funds are allocated for park maintenance purposes in the approved budget.

Public Hearing opened.

No comments were heard from the public.

Public Hearing closed.

AGENDA ITEM 3

CITIZEN INPUT:

Susan Ziglinski of Columbia City asked the members of the Council how much time they spend performing their duties as elected officials.

Answers ranged between 10 and 20 or more hours per month, depending upon position and sub-committee appointments.

Susan asked about elected official oversight and subcommittee responsibilities.

Mayor Young said each Council Member has one or more subcommittee responsibility. She said those members report back to the Council about the subcommittee activities. She said Council Members do not have individual authority on their own, but act as a group.

Susan said she had reviewed the City Charter on-line and noticed that it refers to the Mayor and Municipal Judge positions as being filled by men, rather than by men or women, and she suggested the City update it.

Leahnette explained that updating the City Charter is a current goal of the City Council, and noted that changes to the City Charter must be approved by the voters.

Susan offered to sit on a Charter revision subcommittee in the event one is established.

AGENDA ITEM 4

COUNCIL REPORTS:

4.1 Parks Committee: Chair Marson said 30 volunteers worked in Jim Bundy Memorial Park on June 12th, another group of volunteers cleaned up Datis and Pixie Parks on June 4th, and she's seen volunteers regularly working in Harvard Park recently. She said all of the volunteers are doing a great job and are very much appreciated. Councilor Fromm volunteered to power wash the front of City Hall and the bench and picnic areas in Jim Bundy Memorial Park.

4.2 Water Source and Development Committee: Micah said we've received the preliminary results from the water samples, and it looks like there is some bacterial growth in the formations within the well. He said Eric Collins of Groundwater Solutions, Inc., believes it may be a contributor to our recent loss in pumping capacity. He said Eric does not believe the abandonment of Public Works Well No. 0 had much of an impact on Well No. 2. He said Eric is completing a report of his findings, and will attend a Water Committee Meeting to discuss how we can eliminate the bacterial growth and improve our capacity, but we will likely not regain all of our original pumping capacity.

4.3 Street Committee: Micah said Baker Rock has repaired the sinkhole areas in the Sixth and "E" Streets project area. He said they found sandy loam under the pavement, and it is likely that water seeping through the cracks and potholes slowly washed away the sandy loam, which led to the sinkholes. He said the contractor is filling

the holes with gravel in compacted lifts to 95% compaction. He said weather permitting, they hope to begin paving around June 28th.

4.4 Sewer Committee: Micah said the crew responded to a power loss at the River Club Estates subdivision last week. He said the PUD had to replace the transformer in order to get power back to the lift station. He said only one of the two sewer pumps would run, and when they pulled the faulty pump they found that the motor looked like it had been hit by lightning. He said the pump service man suspects it was a problem in the power system that caused the damage. Replacing the pump will cost \$7200, and repairing the existing pump will cost \$5200. He said they've installed their back-up pump, and it will take four to six weeks to get the pump repaired or replaced.

Micah said this morning they responded to another split in the sewer force main in Mrs. Cameron's yard. He said they found no visible cause for the failure in the pipe. He said the failure occurred between the two previous repair areas, so they removed the repaired section of pipe and replaced it with a new 12-foot section of pipe. He said he's ordered enough pipe to replace all of the pipe in Mrs. Cameron's yard, and he'll conduct further investigations of the situation and research replacement/relocation options for the section of main between the lift station and Fourth Street. The Council discussed this topic at length with staff.

4.5 Audit Committee: Councilor Marson said the report from the recent Audit Committee activities is included in the packet.

4.6 Library Report: Liaison Hudson said the Friends of the Library held a book sale on Saturday, June 5th in the Community Hall.

4.7 Hazard Mitigation Planning Group: Team Leader Fromm referred the Council to the meeting minutes.

4.8 Other Reports: Mayor Young mentioned the recent passing of Mabel Pennell, who founded of the City Celebration and served as Grand Marshall of the parade. Mayor Young said this year the auction activities will be discontinued and replaced with bingo and bunco activities. She said the breakfast, book sale and raffle activities will continue.

AGENDA ITEM 5

CONSENT AGENDA:

5.1 Bills paid with check numbers 14994 through 15068 during the month of May 2010.

5.2 Financial Report for the period ending May 31, 2010.

5.3 Written report from the Chief of Police.

5.4 Written report from the City Administrator/Recorder.

MOVED (SCHMOR), SECONDED (MARSON) AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6

UNFINISHED BUSINESS:

6.1 Second reading of Council Bill No. 10-558; Ordinance No. 10-661-O: An Ordinance amending the Comprehensive Plan for the City of Columbia City, Oregon, as adopted by Ordinance No. 03-585-O, expanding the Urban Growth Boundary and amending the Columbia City Comprehensive Plan and Zoning Map.

The Council completed the second reading of Council Bill No. 10-558.

MOVED (MARSON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 10-558.

AGENDA ITEM 7 NEW BUSINESS:

7.1 Appointment to the Columbia City Planning Commission:

The Council reviewed applications from Casey Wheeler, Nell Harrison, and Lisa Bush for the position of Planning Commission.

Leahnette explained that Casey Wheeler submitted his application to fill the position back in May 2010, but she inadvertently misplaced it. As a result, she re-advertised the position opening in June and received two additional applications.

MOVED (SCHMOR), SECONDED (HUDSON) AND CARRIED UNANIMOUSLY TO APPOINT CASEY WHEELER TO THE PLANNING COMMISSION.

7.2 Council Bill No. 10-562; Resolution No. 10-982-R: A Resolution authorizing application under the Special City Allotment Program; rescinding Resolution No. 10-971-R.

MOVED (HUDSON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 10-562.

7.3 Council Bill No. 10-563; Resolution No. 10-983-R: A Resolution approving the rates to be charged by Waste Management for drop box service for the collection of solid waste within the City of Columbia City, Oregon.

Dave Huber of Waste Management explained that this is a pass-through of the recent transfer station rate increase.

Dave mentioned that their franchise agreement is up for renewal, and he's working with Leahnette to come up with an updated agreement for consideration.

MOVED (SCHMOR), SECONDED (HUDSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 10-563.

7.4 Council Bill No. 10-564; Resolution No. 10-984-R: A Resolution adopting the Budget, making appropriations and levying taxes for the 2010-11 fiscal year.

Leahnette asked the Council to correct the Grand Total on page 3 to refer to the 2010-11 budget, rather than the 2009-10 budget.

MOVED (HUDSON), SECONDED (SCHMOR) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 10-564 AS CORRECTED.

7.5 Council Bill No. 10-565; Resolution No. 10-985-R: A Resolution adopting an amendment to the City of Columbia City Personnel Policies and Procedures Manual dated April 18, 2002.

MOVED (HUDSON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 10-565.

7.6 Abatement: Recommendation from City Administrator/Recorder that the Council cause the abatement of the tall grass and weeds constituting a nuisance on property described as Tax Lot 5128-DB-03401, located at 1640 Sixth Street, Columbia City, and under the ownership of Steve and Jennifer Blanchard.

Leahnette said she spoke with Mr. Blanchard earlier this week, and he hopes to have the weeds cut and the property tilled by June 27. Leahnette said if the Council authorizes the abatement, she plans to not take action until June 28.

MOVE (SCHMOR), SECONDED (HUDSON) AND CARRIED UNANIMOUSLY TO CAUSE THE ABATEMENT OF THE TALL GRASS AND WEEDS NO SOONER THAN JUNE 28, 2010.

7.7 Abatement: Recommendation from City Administrator/Recorder that the Council cause the abatement of the tall grass and weeds constituting a nuisance on property described as Tax Lot 5128-D0-00300, located at the south end of Fourth Street, Columbia City, and under the ownership of Robert Douglas and Cindy Coffman.

Leahnette said these weeds have been cut, therefore no Council action is needed.

7.75 Abatement: Recommendation from City Administrator/Recorder that the Council cause the abatement of the tall grass and weeds constituting a nuisance on property described as Tax Lot 5121-DC-00119, located at 420 Belle Street, Columbia City, and under the ownership of M. Francine Pearson.

Leahnette asked the Council to add this item to the Agenda, and no objections were heard. She said the 10-day notice period will be up on June 23, 2010.

MOVED (SCHMOR), SECONDED (HUDSON) AND CARRIED UNANIMOUSLY TO DECLARE A NUISANCE AND CAUSE THE ABATEMENT OF THE TALL GRASS AND WEEDS AFTER JUNE 23, 2010, IF THE PROBLEM CONTINUES.

7.8 GASB 45 Actuarial Services Agreement: GASB 45 Actuarial Services Agreement between the City of Columbia City and City County Insurance Services.

MOVED (SCHMOR), SECONDED (HUDSON) AND CARRIED UNANIMOUSLY TO APPROVE SIGNATURE TO THE ACTUARIAL SERVICES AGREEMENT.

7.9 Council Bill No. 10-566; Resolution No. 10-986-R: A Resolution authorizing execution of a second addendum to an agreement for street improvements with St. Helens School District No. 502 for engineering and street improvements.

MOVED (HUDSON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 10-566.

7.10 Council Bill No. 10-567; Resolution No. 10-987-R: A Resolution extending the City of Columbia City's workers' compensation coverage to volunteers of the City of Columbia City, Oregon, during the fiscal year 2010-11.

MOVED (SCHMOR), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 10-567.

AGENDA ITEM 8

OTHER BUSINESS:

Public Works: Micah said he plans to be on vacation next week and Andrew will be in charge during his absence.

Town Hall Meeting: Leahnette noted that a Town Hall Meeting will be held on Thursday, June 24, 2010, in the Community Hall at 7:00 p.m.

Engineering Proposals: Council Members submitted review results to Leahnette. She will compile the information and distribute the results to the Council.

Meeting Cancellation: Leahnette said at this point, she doesn't have anything pressing for the July 1, 2010 Council Meeting agenda, and she suggested the meeting be cancelled unless something of importance comes up within the next week or so. No objections were heard from the Council.

6 - Regular City Council Meeting
June 17, 2010

City/County Quarterly Meeting: Councilors Schmor and Marson plan to attend the City/County Quarterly Meeting in Vernonia on Wednesday, June 23, 2010.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 7:26 p.m.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder