

# City Council Meeting Minutes

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THURSDAY, SEPTEMBER 16, 2010

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

**AGENDA ITEM 1**      **CALL TO ORDER/ROLL CALL:**

**CONVENED:**

Mayor Young called the regular meeting to order at 6:00 p.m. Mayor Young delivered the invocation and led the flag salute.

**COUNCIL MEMBERS PRESENT:**

Mayor Cheryl A. Young  
Councilor Josh Fromm  
Councilor Gary Hudson  
Councilor Sally Ann Marson

**COUNCIL MEMBERS ABSENT:**

Councilor Bob Schmor

**ALSO PRESENT:**

Lisa Smith, City Planner (departed 7:15 p.m.)  
Michael McGlothlin, Chief of Police  
Leahnette Rivers, City Administrator/Recorder

**ATTORNEY PRESENT:**

None

A quorum was present and due notice had been published.

**AGENDA ITEM 2**      **PUBLIC HEARINGS:**

**2.1      Public Hearing: Public Hearing regarding amending the Development Code related to the flood hazard overlay and adopting the updated flood plain maps.**

Lisa Smith asked the members of the Council if they had any conflicts of interest or bias in reference to this particular amendment. None were declared.

Lisa said the decision to be made tonight is a City Council decision, and the hearings process will include a presentation of the staff report, an invitation for public comment, an invitation for staff to comment on the testimony and evidence, and the public hearing will be continued to allow additional testimony or it will be closed.

Lisa gave a general overview of the proposed changes, explaining that the federal government has asked communities across the nation to consider making these same changes.

Public Hearing opened.

Public input in favor: No comments were heard.

Public input in opposition: No comments were heard.

Other public input:

Councilor Hudson asked for clarification about the variance language.

Lisa said the regular variance process would be used, but she was not sure under what circumstances a variance would be authorized within a flood hazard overlay area.

Councilor Fromm asked for clarification of the below grade crawl space language.

Lisa said a definition is being added to page 2. She said previously the below grade crawl space was not permitted within the floodplain, but now it will be permitted.

Russ and Joan Thackery of Columbia City reviewed the existing flood maps and compared them with the newly proposed flood maps.

Public Hearing closed.

**AGENDA ITEM 7**

**NEW BUSINESS:**

**7.4 First reading of Council Bill No. 10-570: An Ordinance amending Ordinance No. 03-586-O, the Columbia City Development Code (CCDC), Chapters 7.25, 7.75, 7.140 and 7.162.**

The Council completed the first reading of Council Bill No. 10-570.

**AGENDA ITEM 3**

**CITIZEN INPUT:**

Casey Wheeler, **candidate for City Council** ~~Councilor-elect~~ [corrected by City Council motion November 4, 2010], expressed an interest in attending some League of Oregon Cities sponsored training sessions. Leahnette suggested he let her know which sessions he'd like to attend so she can make arrangements for him.

**AGENDA ITEM 4**

**COUNCIL REPORTS:**

**4.1 Parks Committee:** No report.

**4.2 Water Source and Development Committee:** No report.

**4.3 Street Committee:** No report.

**4.4 Sewer Committee:** Leahnette noted that a new sewer flow meter has been installed.

**4.5 Audit Committee:** Councilor Marson said an audit of invoices, checks and deposits was conducted earlier this month and all looked well. She said the Audit Committee will meet in mid-October to review the 6/30/10 year-end information and the 9/30/10 quarter-end.

**4.6 Library Report:** Liaison Hudson said the ballots have been sent out for the slate of officers, and the election and book sale results should be available next week.

**4.7 Hazard Mitigation Planning Group:** Councilor Hudson said the Hazard Mitigation Planning Group met recently to review earthquake mitigation issues.

Leahnette said she's working with the City Engineers to obtain technical assistance with grant applications for seismic upgrades to the Police Department/City Hall building and the two steel water reservoirs.

Councilor Hudson said the group also reviewed Section 1 and 2 of the City's Emergency Operations Plan and set a tentative next meeting date of October 12, 2010, at 4:00 p.m.

**4.8 Other Reports:** Mayor Young said the Celebration was successful, and once again the City staff should be commended for their efforts. She said the breakfast was well attended with over 200 served, but the bingo game could have had better attendance.

Councilor Marson said she attended the League of Oregon Cities Small Town Voices meeting in Scappoose. She said Betsy Johnson and Brad Witt were there, along with several other elected officials as well as candidates running for office. She said hotel/motel tax, water rights, state-shared revenues, and the impacts of Measure 50 and 5 were all topics of discussion.

**AGENDA ITEM 5**

**CONSENT AGENDA:**

- 5.1 Bills paid with check numbers 15209 through 15277 during August 2010.**
- 5.2 Written report from the Public Works Superintendent.**
- 5.3 Written report from the Chief of Police.**
- 5.4 Written report from the City Administrator/Recorder**

MOVED (MARSON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO APPROVE THE CONSENT AGENDA.

**AGENDA ITEM 6**

**UNFINISHED BUSINESS:**

None.

**AGENDA ITEM 7**

**NEW BUSINESS:**

- 7.1 NIMS: Updates to the Columbia City NIMS Implementation Plan.**

The Council reviewed changes to the Columbia City NIMS Implementation Plan dated September 2010. No objections or concerns were raised.

- 7.2 Risk Management Incentive Agreement: Risk Management Incentive Application and Conditional Incentive Agreement.**

MOVED (HUDSON), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE RISK MANAGEMENT INCENTIVE APPLICATION AND CONDITIONAL INCENTIVE AGREEMENT.

- 7.3 Professional Services Agreement: Professional Services Agreement with GSI Water Solutions, Inc., for Rehabilitation of Public Works Well #2.**

MOVED (MARSON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT.

**AGENDA ITEM 8**

**OTHER BUSINESS:**

**Waste Management Franchise Agreement:** Leahnette said Waste Management's Franchise Agreement is set to expire in a few days. She said she's been working with Waste Management representatives for about six months to come up with a new draft agreement, and Waste Management would like to request an extension of time, perhaps

60 days, to allow for additional time to work towards reaching a new agreement. No objections were heard from the Council.

**City County Quarterly Dinner:** Leahnette reminded Council and staff about the upcoming City County Quarterly Dinner meeting on September 30, 2010, which will be hosted by Columbia City.

**Police update:** Chief McGlothlin updated the Council on a recent incident involving a Columbia City resident who became angry while he was in St. Helens, rammed his truck into a residence, was confronted by a neighbor, then brandished his firearm and left the scene. The resident then returned to his home in Columbia City. Chief McGlothlin said Columbia City police, with backup from St. Helens police, surrounded the home and contained the area, and made contact with the suspect who was arrested and taken into custody with no further incident.

**Public Works update:** Leahnette explained that last year funds were budgeted to purchase another used pickup truck for the Public Works Department. She said in the interest of saving money, Micah postponed the purchase. She said the 1997 Ford Ranger, which has 146,000 miles on it, is at the repair shop with cracked heads and other issues, facing an \$1800 repair estimate. She said Micah thinks the transmission is also close to failing, and that the truck is simply not worth fixing for that amount of money.

She said Micah is watching for surplus vehicles that might be available for purchase, and he will also look at State price agreements for new vehicle options. She said all of the public works vehicles are pretty old, and Micah would like to find two newer used vehicles for the department. She said one new vehicle would last the department for many years. She said there are some funds set aside in the Equipment Reserve Fund for the replacement of public works vehicles.

Leahnette said at the point that Micah finds a vehicle he is interested in purchasing, she will make contact with Council Members because surplus vehicles can sell quickly.

Councilor Fromm said this is not a good time to purchase a new truck, and the City should consider fixing the old one instead. Councilor Hudson said it would not be fiscally responsible to spend up to \$4,000 in repairs on a vehicle with 146,000 miles on it. The Council continued to discuss this item at length with staff.

**Emergency Manager:** Leahnette asked the Council to formally appoint Chief McGlothlin as the City's Emergency Manager.

MOVED (HUDSON), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO APPOINT CHIEF MCGLOTHLIN AS THE CITY'S EMERGENCY MANAGER.

**AGENDA ITEM 9**

**ADJOURNMENT:**

There being no further business to come before the Council, the meeting adjourned at 7:08 p.m.

APPROVED:

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Cheryl A. Young  
Mayor

ATTEST:

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Leahnette Rivers  
City Administrator/Recorder