

City Council Meeting Minutes

THURSDAY, APRIL 7, 2011

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Young called the regular meeting to order at 6:06 p.m. Mayor Young delivered the invocation and led the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Sally Ann Marson
Councilor Shannon Fitzgibbons
Councilor Josh Fromm
Councilor Casey Wheeler

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Micah Rogers, Public Works Superintendent
Josh Harper, Police Sergeant (arrived 6:40 p.m.)
Michael McGlothlin, Chief of Police
Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

2.1 Public Hearing: To gather public input about proposed changes to the Columbia City Community Hall rental fees.

Public Hearing opened.

No comments were heard from the public.

Public Hearing closed.

Councilor Marson said she has distributed flyers about the Community Hall to post in various places around the County. Leahnette thanks Councilor Marson for her assistance with the City's marketing campaign for the facility. Leahnette said the City has added information about the Community Hall rental to the website, mailed it to caterers and event planners in the area, and she recently spoke about it to a group of 35 women from the area. Councilor Wheeler suggested the City host a Koffee Klatsch to promote

the facility. Leahnette said Helen has been working on that. Councilor Fitzgibbons offered to distribute flyers to citizens within the community, and Mayor Young offered to post a flyer at the Senior Center. Councilor Marson suggested flyers be mailed to past renters.

AGENDA ITEM 3 CITIZEN INPUT:

None.

AGENDA ITEM 4 COUNCIL REPORTS:

4.1 Parks Committee: Chair Fitzgibbons said the Parks Committee will meet on Tuesday.

4.2 Water Source and Development Committee: No report.

4.3 Street Committee: No report.

4.4 Sewer Committee: Micah said TFT has completed the asphalt patching for the RCE Sewer Main Replacement Project.

4.5 Audit Committee: Secretary Wheeler said the Audit Committee met recently to review proposals for auditing services. He said the Committee recommends the City retain Pauly, Rogers and Co. PC. Leahnette noted that an Agreement will be presented to the Council during the next meeting for approval.

4.6 Library Report: Liaison Marson said the Spotlight's recent article about the City's decision to no longer provide funding for the Library was well written. Leahnette said the Friends of the Library will hold a community forum on Monday, April 11 at 7 p.m. to discuss library services and support with interested citizens. Liaison Marson said she is not able to attend the forum due to a conflicting meeting, but Leahnette will attend in her absence.

4.7 Hazard Mitigation Planning Group: Team Leader Fromm said the Hazard Mitigation Planning Group meeting minutes have been distributed.

4.8 Other Reports: None.

AGENDA ITEM 5 CONSENT AGENDA:

5.1 Financial report for the period ending March 31, 2011.

5.2 Investment and Cash Balance Summary for the quarter ended March 31, 2011.

5.3 Bills paid during the month of March 2011 with check numbers 15715 through 15767.

5.4 Minutes of the Regular City Council Meeting of March 17, 2011.

5.5 Written report from the Public Works Superintendent.

5.6 Written report from the City Administrator/Recorder.

MOVED (MARSON), SECONDED (WHEELER), AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUSINESS:

None.

AGENDA ITEM 7 NEW BUSINESS:

7.1 Permanent Easement: Permanent Easement from the State of Oregon, by and through its Department of Transportation.

MOVED (MARSON), SECONDED (WHEELER) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE EASEMENT.

7.2 Sewer Connection Agreement Addendum: Addendum No. 6 to the Sewer Connection Agreement between the City of Columbia City and the City of St. Helens.

MOVED (FITZGIBBONS), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE ADDENDUM TO THE AGREEMENT.

7.3 Intergovernmental Agreement Amendment: First Amendment to the Intergovernmental Agreement between the City of St. Helens and the City of Columbia City.

MOVED (FITZGIBBONS), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE AMENDMENT TO THE AGREEMENT.

7.4 Council Bill No. 11-588; Resolution No. 11-1003-R: A Resolution adopting a Five-Year Capital Improvement Program for the 2011-12 fiscal year for the City of Columbia City, Oregon.

MOVED (MARSON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 11-588.

AGENDA ITEM 3

CITIZEN INPUT (continued):

Donna McAtee, regular renter of the Columbia City Community Hall, said she appreciates the advance notice about the Community Hall fee increase. She expressed her appreciation for having the opportunity to use the facility for her baton lessons for many, many years, and she looks forward to continuing to use the facility. She said it has met her needs very well. She said she doesn't want to see the fees increase, but she understands the City's need to increase the rental fees.

AGENDA ITEM 8

OTHER BUSINESS:

Vernonia Disaster Recovery Process Presentation: Leahnette reminded Council and staff about the presentation that will be held in Vernonia on Thursday, April 14, 2011, from 9:30 to 11:30 if they are able.

Community Hall 501 3 C discounts: Leahnette asked the Council to clarify the application of the discounts for Community Hall rental fees for 501 3 C non-profit groups. She asked if the Council intended to provide the discounts for occasional fund raising events and activities, or if they had meant to extend the discounts to non-profits that regularly rent the hall for activities such as church services or youth group basketball. It was the consensus of the Council that the discounts apply to occasional fund raising activities for the time being, and that this subject be studied further and discussed again at the next meeting.

Police update: Chief McGlothlin said he has been working on updating department goals and objectives, training issues, and writing the new department policy manual.

AGENDA ITEM 9

ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned to a Workshop at 6:46 p.m.

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APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder