

**THE CITY OF COLUMBIA CITY  
STREET DEPARTMENT**  
1840 SECOND STREET, P.O. BOX 189  
COLUMBIA CITY, OREGON 97018  
PHONE: 503-397-4010

**UTILITY PERMIT**

Date \_\_\_\_\_

\_\_\_\_\_  
Name of Applicant/Permittee

\_\_\_\_\_  
Address City/State/Zip

\_\_\_\_\_  
Phone Number Fax Number

This permit is hereby issued to the above applicant for placing, building, or constructing the following \_\_\_\_\_ within the right-of-way of a Columbia City street at \_\_\_\_\_ in strict conformity to the terms, conditions, agreements, stipulations, and provisions contained in the application and the issued permit. The rules and regulations governing facilities to be permitted upon the City's street rights-of-way are set forth by the City ordinances and applicable regulations and laws or orders. Upon review of the proposed project, a bond may be required before the permit will become valid. The bond will remain in effect for one year after construction is done. In addition, the contractor shall provide the City with proof of general liability and workers' compensation insurance with an aggregate coverage of \$500,000, naming the City as an additional insured.

\_\_\_\_\_  
Bonding Company

\_\_\_\_\_  
Address City/State/Zip

\_\_\_\_\_  
Phone Fax Number

1. Type of crossing \_\_\_\_\_ Trench Depth \_\_\_\_\_

Type of backfill \_\_\_\_\_  
A location map shall be submitted that dimensions the proposed work to the street centerline and right-of-way.

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2. The destruction, movement, etc. of any existing survey monument (i.e. benchmarks and centerline right-of-way monument(s) or property corner(s) while working within or on the City right-of-way are the responsibility of the Permittee. The cost of replacements of said monuments by a licensed land surveyor will be borne by the same.
3. Ditches and shoulders are to be cleaned and restored to as good or better condition as before the construction. The City will determine acceptability of the work.
4. Utilities are to be buried not less than 24 inches below the bottom of the ditch line and 24 inches beneath existing culverts unless otherwise permitted by the City or its representative.
5. Any culvert removed is to be reset and backfilled with crushed gravel. Additional culvert may be required to be installed by the Permittee if directed by the City.
6. Trenches in or under paved roads shall be backfilled with approved material placed in a maximum of 7-inch layers compacted in place to a minimum density of 95 percent. Applicant shall use of ¾" - 0 crushed rock. All pavement cuts are to be patched with not less than 3 inches of A.C. and be sealed with emulsifier and sand.
7. All power or telephone poles, guy wires, etc. are to be set back to within one foot of the right-of-way. All gates, signs, and privately-owned light poles shall be off of the public rights-of-way.
8. Utility Company or Contractor is to be responsible for any settling or patching for one year from date of completion of construction.
9. If applicant is given notice of settlement in road or public right-of-way, it shall be repaired immediately. Upon failure to do so, the applicant agrees that the City may have the repairs done by a contractor at Permittee's expense.
10. The City is to be notified 24 hours in advance of starting construction and of date of completion—telephone 503-366-0454.
11. This permit is not valid until signed Public Works Superintendent or City Administrator/Recorder.

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Applicant's Signature

Date

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Approval by City Representative/Title

Issue Date

\_\_\_\_\_ A certificate of insurance has been received.

\_\_\_\_\_ Performance assurance in the amount of \_\_\_\_\_ will be required for this project.

\_\_\_\_\_ A bond will not be required for this project.